



Iden Parish Council

Minutes of Meeting held on
6th February 2018 at 7.30 pm at Iden Village Hall

Village Notices

Jean Holland had passed away the week before aged 92, she was renown for knitting multicoloured socks.

Present:

Councillors:, Mr. R. Griffin (Chairman), Mr. M. Miller, Mr. G. Say and Mr. J. Wood.

In attendance: County Cllr. K. Glazier, District Cllrs. S-A Hart, P. Osborne and Parish Clerk Mrs. M. Philo.

Item No.		
1.	Apologies	Mrs. P. Riley. LGA 1972 sch12,12
2.	Disclosure of Interest on Agenda Items.	None. Code of Conduct
3.	Minutes	Minutes of the Parish Council meeting on 2nd January 2018 were agreed and signed as a true record with the following amendments: - Proposed Creation of a Town Council for Bexhill - amended last line to "The Bexhill area would continue to be part of Rother District Council." - 5.1 Financial Report: 2nd line amended to " If the precept were set at £14,000 per annum a band D homeowner would pay approx. £59 per annum" LGA 1972 sch12,19.1
		The meeting was adjourned
	County and District Councillors' Reports	

	County Council 2018 Council Tax	Their share of the council tax would be increasing by 5.99% (an increase of £78 on a band D homeowner). County council had made savings of £17 million to balance the budget. Service providers had been reviewed and any duplication of provision had been considered for efficiency. As a result some well regarded service providers funding had been removed. The Secretary for State had since found an additional £150 million for county councils across the country, which might mean that some service providers funding might be reinstated.
	Road Surface Repair Guarantee from Contractors	Following enquiry, it was advised that contractors were responsible for 12 months for their patching works
	Camber Traffic and Parking Management	<p>Following a detailed route survey the following measures would be taken to alleviate traffic congestion caused by increased numbers visiting the beach in fine weather:</p> <ul style="list-style-type: none"> - An automatic number plate recognition payment system for Western Car Park to reduce cars queuing. - A Variable Messaging Sign to be sited on a main approach to the beach to advise of congestion and full car parks. Social media and other media available to Rother would also be used to keep the public up to date. - Further talks with Highways England to include messages on the M20 and to look into this for the A 21 as well. - Increasing the available parking was being deferred in the light that the beach was already often at full capacity. - A final decision on how to deal with inconsiderate and illegal parking was delayed till the outcome of civil parking enforcement in Rother was known.
	Energy Company Obligation Heat to Help	This is an obligation on energy suppliers aimed at helping households cut their energy bills and reduce carbon emissions by installing energy saving measures. This funding is only available to private tenure households, by referral. Applicants would not necessarily need to be in receipt of benefits to fulfill the criteria.
	Big Commuity Switch	A collective bargaining scheme, open to residents in Rother, for their fuel bills. Register by 12th February. Residents would have till the 27th March to decide whether to accept .
	England Coastal Path	Plans for the 53km stretch between Eastbourne to Camber, expected to be completed by 2020 can be seen on 1st march 17.00-19.30 at the Rye Creative Arts Centre.
	Community Policing and Neighbourhood Watch	Community policing had been making changes to deal with the changing face of rural crime. Residents were being encouraged to report anything unusual as this assisted with producing a bigger picture to neighbourhood policing. The example was given where reports of a small van cruising different neighbouring villages had resulted in the police tracking the van to the next village and stopping the van which held many stolen items.

	Public Questions	None.
		The meeting was reconvened.
4.	Planning	Details on applications can be found on Rother District Council Website. Town and Country Planning Acts 1990 sch1/2010
4.1	Enforcements	None advised to the Clerk.
4.2	R.D.C. Planning Decisions	None.
4.3	Applications Received	None.
5.	Finances	I.P.C. Financial Regulations
5.1	Bank Balances	As at 30th January 2018 the current account stood at £15,728 and the reserve account at £7,852. The recently received grant from the Transparency fund had bolstered the current account above its usual position for the time of year.
5.2	Receipts	£ 1,500.00 Iden Fete Committee: Donation to play area equipment fund £ 0.25 Bank Interest January £ 2,662.50 Sussex Association of Local Councils: Transparency Grant
5.3	Payments	£ 440.75 Clerk's Salary for 8 hours per week. Standing Order. £ 41.70 Clerk's administration costs: car £11.00, room £30.00. £ 115.20 Sussex Association of Local Councils: General Data Protection Regulations Training (vat £19.20) £ 200.00 J A Waterfield: New Burial Ground annual hedge trim (No Vat) £ 285.00 L Leadbetter: 2017 pest control; annual contract fee Charge Card - nil
6.	Iden Financial Regulations	It was resolved to agree the following amendment to Iden Financial Regulations - Contracts for one month: 11.1 b) Where it is intended to enter into a contract exceeding £6,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk shall invite tenders from at least three firms to be taken from the appropriate approved

6.	Iden Financial Regulations Contd.	<p>list.</p> <p>f) If less than three tenders are received for contracts above £6,000 or if all the tenders are identical the council may make such arrangements as it sees fit for procuring the goods and materials or executing the works.</p> <p>h) When it is to enter into a contract of less than £6,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £3,000 and above £500 the Clerk or RFO shall strive to obtain three estimates. Otherwise regulation 10 above shall apply.</p>
7.	Grass Cutting Contract	<p>It was resolved to contract Gibbs and Sons for a two year contract to cut the grass at the New Burial Ground, All Saints Church and Iden Playing Fields. (2018 prices - Churchyard and New Burial Ground - £110 a cut; Iden Playing fields - £120 a cut, Play area £50 a cut; £210 bramble and nettle sprays: approx. 15 cuts a year). Prices to be reviewed annually. Open Spaces Act 1906</p>
8.	Iden Playing Fields Pest Control	<p>It was resolved to contract L Leadbetter for a further 12 months of 4/5 visits per annum. (Cost £285) Best Practice</p>
9.	Iden Playing Fields and Pavilion	<p>It was resolved to sand blast and repaint the Iden Village Name Signs (est.£135 and £110) Highways permission has already been received. 1980 Highways Act</p>
10.	Online Banking	<p>Due to closure of rural branches of major banks, it was resolved to vary the current bank mandate of read only delegate, to allow the Clerk to become a signatory so as to make payments online which are to be verified online by another councillor. Iden Financial Regulations to be amended to reflect this.</p>
11.	Children and Adults at Risk Policy	<p>It was resolved to agree the updated Children and Adults at risk Policy Best practice</p>
12.	General Data Protection Regulations	<p>The updated bill would be coming into effect on the 25th May 2018 and will automatically repeal any previous acts. Public Bodies were not exempt from the law. A major issue being the requirement that personal data is not exported outside the EU. Many currently preferred cloud storage platforms being outside the EU. Large fines would also be introduced. There would be a requirement to report any breach of</p>

12.	General Data Protection Regulations Contd.	information within 72 elapsed hours. Data access requests would have to be completed in 20 consecutive days. Requests for people to be forgotten (any data to be removed) would have to be complied with quickly. A more difficult requirement would be to make sure that specific approval had been obtained from the public to hold their data for any length. The Clerk had carried out an initial audit of where the council held data. Councillors were advised not to hold information for longer than reasonable and to review the information they held. Various policies would be required and advice from NALC was awaited on this. Finally a greater issue was the new requirement for a Data Officer who was independent. Currently the Clerk acted as the handler and controller. There were several companies now offering to act as Data Officer for about £150 per annum for a small parish council.
13.	Iden Playing Fields Cricket Club Meeting Fete Letter Roadside sign	<ul style="list-style-type: none"> - A further meeting had been scheduled for the 16th March. Notes of the meeting were awaited. - It was suggested that the letter to the Fete about the coming year should include the insurance companies comments on public liability requirements for bouncy castles and other third party stalls. The letter to be redrafted. - Clerk to chase.
14.	Iden Pavilion	Following the meeting in January, it had been ascertained that the water was still on. The heating had been kept on to keep the pipes from freezing. The pipes etc would be flushed through with antibacterial agents. As regards the toilets at the rear of the building, the ladies were kept locked but the disabled toilet was accessible with a radar key. The association would install a secondary lock and signage to advise the toilet was for pavilion users. The issue of a joint fee for hiring the football pitch and pavilion had been raised. It had been suggested that the fee be split 50/50. The full charge was still to be considered.
15.	Risk Assessment	Best Practice
	Finger post at Readers Lane and Grove Lane	Quotes had been received just prior to the meeting. It was suggested that the council could seek 50% match funding from ESCC Highways. Quotes to be discussed at the next meeting.
	Road side Waste Bins and Dog Waste Bins	The clerk would be soon meeting the responsible Rother representative to review this issue
16.	Information for Councillors	

	Annual Assembly	The date was set for Wednesday 21st March 2018 7pm. Cake and nibbles to be provided. Cllrs to suggest speakers.
	HMRC refund	Cllr. Miller decided to make the refunded payment from the HMRC a donation to the council although the records show that no payment had come from the council accounts. Cllr. Miller to acquire a tree or two for the playing field and be recompensed.
17.	Date of Next Meeting	The next meeting would be Tuesday 6th March 2018 at 7.30pm in Iden Village Hall.