



# Agenda 4th June 2024, Iden Parish Council

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Parish council members are summoned to the Meeting to be held on  
4th June 2024 at 7.30pm, Iden Village Hall

Signed

Date 29<sup>th</sup> May 2024

***Members of the Public and Press are welcome and encouraged to attend***

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## AGENDA

**1. Apologies**

**2. Disclosure of Interests**

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

**3. Minutes (available from <https://www.idenvillage.uk>)**

To approve minutes of the parish council meeting held on 7<sup>th</sup> May 2024 (previously distributed) and to sign as a true record.

**4. The meeting to adjourn for up to 25 minutes**

**Report from County and District Councillors**

**Public Question Time**

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

## 5. The meeting to reconvene.

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

## 6. Policies

- a. To agree the Scheme of Delegation to the Clerk in the advent of the council not being able to meet.
- b. To agree the updated Child Protection and Vulnerable Adults Policy.

## 7. Planning

(Information on applications is available from Rother District Council website)

### a. Enforcements and Appeals

No appeals outstanding and no enforcements.

**To agree to write to the Enforcement Team at Rother District Council about the poor communication from the Motorcross track about events and last minute events disturbing the village.**

### b. Planning Decisions by Rother District Council

RR2024/500/P Spring Farm, Land Adjacent to Military Canal: Existing Store to be restored and extended to accommodate storage facility for sheep farming.

### c. Applications to be considered- None

### d. For Notification Only

**RR/2024/544/O Partridge, Main Street: Existing lawful development certificate of existing extension and garage and new link extension to new outbuilding extension to north side with some internal alterations. Internal alterations inc demolition of plasterboard panel partition between dining and living room on ground floor and erection of partition wall to create bedroom on first floor.**

## 8. Village Hall Grant Application

**To agree the Chairman to write a letter of support for the Hall application to make improvements to the rear garden to increase usage.**

## 9. Finances – Parish Council

### a. Bank Balances

Bank Balances: to be confirmed

30<sup>th</sup> April 2024                    £ 25,150.00

Plus total Receipts                £    711.12

Less total Payments                £  5,102.64

31<sup>st</sup> May 2024                        £ 20,758.48

(31<sup>st</sup> May statements -Treasurers Account £ 10,341.52 and Reserve Account £10,416.96)

### b. May Receipts

£11.12    Bank Interest

£200.00    Iden Cricket Club

£500.00    Ashes Interment

### c. May additional Payments

£1,650.00            Save the Bell

£1,440.00            GSH Trees: Removal of dangerous Cherry tree due to disease in All Saints Churchyard

£200.00              Donation to Air Ambulance (Kent & Sussex)

(£500 transfer to pavilion account is outstanding)

**d. Payments to Authorise**

£629.20 Clerk's April salary.

£41.70 M Philo: Room £30, car £11.70

Charge Card (6 June) £159.34

£1.10 Tesco: files dividers (vat 18p)

£16.13 Fireproductsonline: Kitchen fire blanket (vat £2.69)

£21.27 Iden Stores: Village Assembly Refreshments (no vat)

£90.89 Cartridgepeople: Set of inks (vat £15.15)

£29.95 Iden Village Stores: Gift for internal Audit.

**10. Agreement of the Annual Governance and Annual Return 2023-2024**

As the receipts and/or payments for 2023-2024 financial year exceed £25,000, the parish council must undergo a limited assurance external audit by PKF Littlejohn LLP.

**a. Internal Auditor Report and Statement of Internal Control**

**Having considered the internal auditors report to agree the statement of internal control.**

**b. Annual Governance and Annual Return Section 1**

**To agree the 9 assertions of the Annual Governance Statement – Section 1 of the Annual Governance Statement 2023/24**

**c. Annual Governance and Annual Return Section 2**

**Having considered the associated papers and bank reconciliation to agree section 2 – Accounting Statements 2021/22 of the Annual Governance and Annual Return**

**11. Report from the Save The Bell Inn**

**12. New Burial Ground and Ashes Area Creation**

- a. To agree to fund the clearance of the field fencing between the Garden of Remembrance and the repair of the chestnut paling fencing around the additional parking area. Cost £54.63 plus VAT.**
- b. To confirm delegation to the Clerk to confirm memorial stone inscriptions and locations of plots.**
- c. To agree to alter the plan for the ashes area, to lay memorial stones, (size 12 inches by 15 inches (landscape)) in loose stone/gravel/ woodchip either side of a path. Inscriptions to be carved into the stone (Granite or Portland). Approved text, font, font colour and design to be agreed by the parish council.**
- d. To agree to review the new burial charges and agree the proposed increases.**  
Charges remain the same except for cremation of ashes which increases to £500 for a place.

**13. Pavilion - Finances**

**a. Bank Balances**

Bank Balances on 31<sup>st</sup> May 2024 Treasurers Account £ 586.62

**b. May Receipts**

£500.00 Iden Cricket Club: Pavilion Hire fee

**c. May Payments**

Castle water bill for April was £29.87 leaving £18.84 From the account credit of £48.71

£21.69 EDF monthly debit

**14. Iden Playing Fields and Pavilion**

- a. **Iden Pavilion Working Party Report**
- b. **To agree the use of the playing fields, on Sunday 28<sup>th</sup> July 2024, for a village picnic on the playing fields and to provide insurance cover for the event with the creation of a working party.**
- c. **Any other issues to report.**

**15. Risk Assessment – Report on Parish Assets**

**16. Information for Councillors (for noting or inclusion on future agenda)**

CPRE Survey on Sewage spills and Development Pressures-Grampian Rules.

**17. Date of Next Meeting**

Next ordinary meeting Tuesday 2<sup>nd</sup> July 2024, 7.30pm Iden Village Hall. There will be no meeting in August except for an urgent item.