



# Agenda 7th May 2024, Iden Parish Council

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## STARTING 7PM

Parish council members are summoned to the Meeting to be held on  
7th May 2024 at 7.30pm, Iden Village Hall

Signed

Date 1<sup>st</sup> May 2024

## PRESENTATION ON THE LOCAL PLAN OUT FOR PUBLIC CONSULTATION BY ROTHER DISTRICT COUNCIL

*Members of the Public and Press are welcome and encouraged to attend*

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### AGENDA

#### 1. Election of Chairman

To elect a member of the council as chairman till the next annual meeting of the council. Chairman to sign acceptance of office.

Local Government Act 1972, 15(1) & (2)

Chairman to confirm acceptance of office and sign acceptance of office.

## **2. Election of Vice Chairman**

**To elect a member of the council as vice chairman till the next annual meeting of the council.**

## **3. Apologies**

## **4. Disclosure of Interests**

**Councillors to confirm that their Register of Interest are unchanged.**

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

## **5. Minutes (available from <https://www.idenvillage.uk>)**

To approve minutes of the parish council meeting held on 2nd April 2024 (previously distributed) and to sign as a true record.

**The meeting to adjourn for up to 25 minutes for**

**Report from County and District Councillors**

## **Public Question Time**

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

## **The meeting to reconvene.**

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

## **6. Councillor Appointments**

**To elect councillors to serve or represent the council on the following bodies:**

- a) Iden Community Emergency Forum**
- b) Rother Association of Local Councils**
- c) East Sussex Association of Local Councils**
- d) Any others**

## **7. Meeting Schedule**

**To confirm that meetings will continue the first Tuesday of the month except for August when there will be no meeting.**

## **8. Policies**

The public works contracts thresholds to comply with legislation specifying tendering procedure has been increased from £25,000 to £30,000. The draft Standing Orders and Financial Regulations have been amended to reflect this.

NALC has just completed a review of the standard Financial Regulations that

councils use but any amendments are yet to be released. The Parish Council may have update these as a result.

**a) To agree Financial Regulations.**

**b) To agree the Standing Orders**

**c) To note that the remaining 13 policies will be reviewed at the next meeting.**

## **9. Confirmation of Borrowing Approval for a Charge Card for the Clerk**

To confirm borrowing approval for a charge card for the clerk with a limit of £500 in any one month.

## **10. New Burial Ground and Ashes Area Creation**

**To confirm delegation to the Clerk to confirm memorial stone inscriptions and locations of plots.** LGA 1972 s 101

**To agree to alter the plan for the ashes area, to lay memorial stones, (size 18 inches by 12 inches) in loose stone/gravel/ woodchip either side of a path. Inscriptions to be carved into the stone (Granite or Portland).** Approved text, font, font colour and design to be agreed by the parish council.

**To agree to review the new burial charges and agree the proposed increases.** Charges remain the same except for cremation of ashes which increases to £500 for a place.

## **11. General Power of Competence**

**To date the parish council has not acted under the General Power of Competence. The council remains compliant with all criteria and therefore is able to consider using the General Power of Competence for any new actions going forward, whilst it does.**

## **12. Risk Management**

**To review and agree the Risk Management policy and schedule.**

## **13. Planning**

(Information on applications is available from Rother District Council website)

### **13.1 Enforcements and Appeals**

No appeals outstanding and no enforcements.

### **13.2 Planning Decisions by Rother District Council - None advised**

### **13.3 Applications to be considered:**

#### **a) Amended plans**

**RR/2024/237/P Milestones, Playden Lane: Change of use of agricultural land to residential garden**

**RR/2023/2153/P Conkers Main Street, Iden: Erection of 15 dwellings together with associated access, car parking and landscaping and demolition of modern extension of Conkers (grade II Listed) together with renovation works**

## b) New Applications

**RR/2024/500/P Spring Farm, Land Adjacent to Military Canal: Existing Store to be restored and extended to accommodate storage facility for sheep farming.**

### 14. Finances – Parish Council

**14.1 Year End Financial Report** (see end of the agenda)

#### 14.2 Bank Balances

Bank Balances: to be confirmed

31<sup>st</sup> March 2024 £18,159.86

Plus total Receipts £ 8,010.74

Less total Payments £ 1,020.60

30<sup>th</sup> March 2024 £25,150.00

(30<sup>th</sup> April statements -Treasurers Account £14,744.16 and Reserve Account £10,405.84)

#### 14.4 April Receipts

£10.74 Bank Interest

£8,000 First half of precept (council tax share to the parish council)

#### 14.5 April additional Payments

£32.41 Pavilion share of vat reclaim collected in January

#### 14.6 Payments to Authorise

£629.20 Clerk's April salary.

£45.90 M Philo: Room £30, car £11.70, £4.20, Navigator paper for ICE (vat 70p)

£179.40 Rother District Council: annual dog waste removal charge (vat £29.90)

£714.00 East Sussex County Council: additional urban verge cuts (vat £119)

£145.55 East Sussex Association of Local Councils: Annual subscription for NALC and ESALC

Charge Card (7 May)

£98.59 Viking Direct: Set of Ink (vat£16.43) – net amount to be shared with Beckley and Pett PCs

#### 14.7 Save the Bell – Valuation Survey Cost

The Save the Bell Inn group now has a bank account. The council had previously agreed to fund up to £1,650 of a valuation survey on the condition that this was on the basis of a loan to be repaid by funds from The Plunkett Association. The survey cost of £2,400 (including vat £400) has been paid by the Save the Bell Inn however the Plunkett Fund dedicated to this had already been exhausted. The group is still awaiting to hear about its application for funds to acquire the pub.

**To agree to pay £1,650 to the Save the Bell Group towards the costs of the valuation survey.**

#### 14.8 Pavilion Funds

The account holds insufficient funds (£108.31), even with the £500 hire fee from the cricket, this will not cover the £1,400 annual fee. In order to ensure the account has enough funds to cover direct debits and other costs, for the next 6 months, **to agree to transfer £500 the pavilion account, on a non-return basis.**

#### **14.9 Donation – Air Ambulance**

To consider whether to give a donation to the Air ambulance and if so how much.

#### **15. Pavilion - Finances**

##### **15.1 Pavilion Annual Figures**

See end of agenda.

##### **15.2 Bank Balances**

Bank Balances on 30<sup>th</sup> April 2024 Treasurers Account £108.31

##### **15.3 April Receipts**

£32.41      Transfer of vat from Parish Council Account.

##### **15.4 April Additional Payments**

Castle Water overestimated the read for the end of year. With a slight improvement of the weather a water meter reading was obtained. The April bill left the account in credit by £48.71. The monthly standing charge is about £6.

£18.84      EDF monthly debit

#### **16. Iden Playing Fields and Pavilion**

**Oliver Curd Trust – The group wishes to hire the pavilion and possible the ground on the 20<sup>th</sup> July to celebrate its 1th Anniversary.**

Any other issues to report.

#### **17. Risk Assessment – Report on Parish Assets**

#### **18. Information for Councillors (for noting or inclusion on future agenda)**

Witness statements are still coming in regarding Footpath 20

#### **19. Date of Next Meeting**

Next ordinary meeting Tuesday 7th 2024, 7.30pm Iden Village Hall.

### **Iden Parish Council Fourth Quarter & Year End Financial Report 2023-2024**

#### Parish Council Finances

Receipts Fourth Quarter (£1,455.98)

All council tax (precept) has already been received, any income received in this quarter is small – share office costs refunded £37.20 and bank interest £33.61. At this time of year, the council puts in a vat reclaim and this came to £1,385.17.

Payments Fourth Quarter net of vat £3,713.24

Council running cost came to £2,107.62 including a new battery for the laptop. There was a 2023 election charge of £139.97, additional cemetery boundary tidy work totalling £1,355 and the bill for rock salt (£110.65) for Iden Emergency Forum finally came through.

On the 31<sup>st</sup> of March 2024, the balance stood at £ 18,674.60. There were payments awaiting clearance.

Earmarked reserves total approx. £ 8,850 (reserve of £8,000 and two other ring-fenced sums - Website £608.61 and garden society donation £246).

Outstanding projects and their bills:  
£2,829.60 (inc. vat) for the Ashes Area creation.

That leaves the council with an unallocated sum after reserves and cost for the Ashes Area of about £6,500.

### Pavilion Account 2023-2024

The account started the year holding £5,569.31 and finished with £514.74. The running costs came to £1,383.87 and the pavilion roof, guttering and moss clearing came to £6,225. These costs have been covered by hire fees of £1,020; water compensation of £350; the parish council contributing to roofing cost £1,516.90 with the remainder from funds already held in the bank account.

### Overview of Council Finances for the Year

The parish council spent more than budgeted as it embarked on a refurbishment of various assets much of which fell within sums not spent on regular costs and the contingency fund, but some did not. The cost of refurbishing the Elmsmead Bus shelter was covered by the contingency fund and underspends in other areas whilst the Sun dial and two cemetery boundary tidy ups, and the share of the pavilion roof costs did not.

2023-2024

Idea Pavilion Accounts

Unaudited

2023-2024 year																
Payments	April	May	June	July	August	September	October	November	December	January	February	March	Year End	running costs	not maintenance	
Electricity	£ 21.86	£ 21.86	£ 21.86	£ 21.86	£ 21.86	£ 21.86	£ 21.86	£ 21.86	£ 336.76			£ 71.57	£ 561.35	£ 1,383.87		
Castle water			£ 138.18					£ 12.83	£ 5.80	£ 19.67		£ 105.04	£ 281.52			
Effluent			£ 135.00										£ 135.00			
Fire extinguishers check								£ 56.00					£ 56.00			
Safety inspection			£ 350.00										£ 350.00			
Field hire transfer to Pc			£ 200.00										£ 200.00			
Pavilion roof maintenance				£ 2,710.00					£ 3,515.00							
<b>TOTAL</b>	<b>£ 21.86</b>	<b>£ 21.86</b>	<b>£ 845.04</b>	<b>£ 2,731.86</b>	<b>£ 21.86</b>	<b>£ 21.86</b>	<b>£ 21.86</b>	<b>£ 90.69</b>	<b>£ 3,857.56</b>	<b>£ 19.67</b>	<b>£ -</b>	<b>£ 176.61</b>	<b>£ 7,808.87</b>			
Vat	£ 1.14	£ 1.14	£ 71.14	£ 1.14	£ 1.14	£ 1.14	£ 1.14	£ 12.34	£ 16.84			3.58	£ 109.60			
<b>Grand Total</b>	<b>£ 23.00</b>	<b>£ 23.00</b>	<b>£ 916.18</b>	<b>£ 2,733.00</b>	<b>£ 23.00</b>	<b>£ 23.00</b>	<b>£ 23.00</b>	<b>£ 103.03</b>	<b>£ 3,874.40</b>	<b>£ 19.67</b>	<b>£ -</b>	<b>£ 180.19</b>	<b>£ 7,941.47</b>			
<b>Receipts</b>																
transfers from IPC									£ 1,516.90							
Hire Seasonal includes £200 to PC		£ 700.00														
Hire- one offs		£ 60.00	£ 30.00	£ 60.00	£ 110.00	£ 60.00										
Castle Water compensation							£ 350.00									
<b>TOTAL</b>		<b>£ 760.00</b>	<b>£ 30.00</b>	<b>£ 60.00</b>	<b>£ 110.00</b>	<b>£ 60.00</b>	<b>£ 350.00</b>	<b>£ -</b>	<b>£ 1,516.90</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 2,886.90</b>			
Balance as at 31st March 2023			£ 5,569.31		Bank Statement as at 31st March 2024				£514.74							
receipts			£ 2,886.90													
payments			-£ 7,941.47													
			£ 514.74													